

WE ARE HIRING

Project Manager for Water & Wastewater Operator Certificate Training Program ISETS – Indigenous Skills & Employment Training

The Project Manager will play a key role in building long-term capacity within the Nations by helping create certified operators for community water treatment facilities.

The Project Manager is responsible for **planning, coordinating, and delivering the Water & Wastewater Operator Certificate Training for YTC member Nations**. This role ensures the successful execution of training activities, supports student success, manages instructors and partnerships (including NAIT and YTC College), and oversees all budgeting, reporting, and community engagement required for a high-quality training program.

QUALIFICATIONS

- Diploma or degree in Project Management, Business Administration, Environmental Science, Indigenous Studies, or related field (equivalencies considered).
- Minimum 2 years experience in project coordination, training programs, or workforce development.
- Experience working with Indigenous communities and knowledge of First Nations governance is strongly preferred.

KEY RESPONSIBILITIES

1. Project Planning & Coordination
2. Student Support & Program Delivery
3. Stakeholder & Partnership Management
4. Financial Management
5. Reporting & Compliance
6. Community Engagement



For the full job posting, additional information, and application details, please visit **yellowheadtribalcouncil.ca**.

Closing Date: January 30, 2026

Location: Edmonton & Participating First Nations

To apply, submit your cover letter and resume to:

joy.sandy@ytcadmin.ca & yvette.alexis@ytcadmin.ca