

Yellowhead Tribal Council

#301 17304-105 Avenue, Edmonton, AB T5G 1G4
Phone: (587) 524-0180 Fax: (587) 524-0181

EMPLOYMENT OPPORTUNITY

Health Director

Reporting to the CEO of the Yellowhead Tribal Council, the YTC Health Director oversees the operations of YTC's existing health programs as well as the development of new and emerging health initiatives. The Health Director advises, assists, and coordinates health programs and services available to and within YTC's four (4) member First Nations, which include but are not limited to rehabilitation, nutrition, mental health, oral health, addictions, and the complex intergenerational trauma of Residential School survivorship. Working within existing funding structures as well as with new sources of funding, the Health Director will lead the YTC Health Department and advise the member First Nations in developing new and existing programs in accordance with and toward the protection of the Treaty Right to Health and the Medicine Chest Clause of Treaty no. 6.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Maintains the coordination of effective working relationship with YTC Health Steering Committee. Participates in the function of Health Steering Committee goals and objectives.
- Analyse, disseminates and provides current health related information to YTC Health Directors, Co-management Chief, YTC Executive of Chiefs and YTC Chief Executive Officer.
- Participates as a representative at all Co-Management Sub-Committee meetings for YTC First Nations and in consultations with Health Directors. Represents YTC at external meetings as directed.
- Facilitate, implement, and monitor Health Co-management initiatives.
- Extensive knowledge in preparing, monitoring, and reviewing annual budgets and expenditures.
- Liaises with government agencies, on behalf of YTC First Nations and in consultation with YTC Health Directors.
- Maintains effective networking and communication amongst the YTC member First Nations Health Departments.
- Develop relationships and work collaboratively with Health Coordinators in other Alberta Tribal Council offices and or Treaty Areas.
- Advise the YTC member First Nations in the area of Health and program research, development and implementation, upon request.
- Quarterly reporting on Health Steering Committee.
- Coordinate research, and data collection projects for YTC First Nations health staff and or community members.
- Follow up and report on decisions and recommendations made by Health Directors, resolutions made by YTC Executive of Chiefs and or Chief Executive Officer on all health-related matters.
- Develop, implement, monitor YTC health strategic plan to meet the mandate, goals, objectives, activities, and initiatives.
- Knowledge of Treaty Right to Health and health legislation an asset.
- Knowledge of Social Determinants to Health
- Knowledge of the Alberta Health Act

EMPLOYMENT REQUIREMENTS & QUALIFICATIONS:

- Degree in Health Administration, public administration or extensive Health Administration experience or equivalency.
- Require a strong working knowledge in Health administration practices.
- Knowledge of all levels of government legislation including agencies policies, programs, and services in relation to First Nations Health.
- Excellent communication, interpersonal skills, negotiation, planning and organizational skills.
- Must have excellent computer skills.
- Possess strong writing skills for proposals and work-plans.
- Ability to build effective, objective relations with other Health Directors, Chiefs, FNIHB, and other government agencies.
- Assist and build healthy YTC communities.
- Five (5) years of experience minimum.
- Knowledge of the YTC First Nations & Culture.
- Liaison for resources for YTC Communities.
- Knowledge of Treaty and the Treaty Right to Health.

Salary: To be determined based on qualifications and experience

MAIL TO: ATT: Joy Sandy, 3rd Floor 17304-105 Avenue Edmonton, AB T5S1G4
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*This employment competition closing date **November 17, 2023 at 4:30PM**, only those candidates who meet the criteria will be contacted.